



## External Job Posting: Young Moms Specialist: Childbirth and Post-Partum Specialist

### Who WE are:

- We are a non-profit organization established in 1978, located in downtown Des Moines, IA.
- We offer free Empowerment, Young Moms and Counseling services that support, educate and advocate for over 1,000 participants ages 10-24 every year.
- We work every day to fulfill our mission to empower participants to be strong, self-confident and resilient.
- We are a diverse, passionate group of staff who value the importance of intersectional feminism, advocacy, trauma responsiveness, community, equity and accessibility.
- We believe in supporting the physical, mental and emotional health of our team through internal practices and benefits reflective of the type of employment we hope for the participants we serve.

### Who YOU are:

- You are a strong believer that all girls and young women should be empowered to be strong, self-confident and resilient.
- You are someone who cares about positive client and community relations. You build strong relationships, and you deliver effective client and community-centric solutions.
- You are an impeccable decision maker. Your decisions are timely, and they'll help the organization move forward.
- You value differences, recognizing that different perspectives and cultural diversity make the world a better place to be.
- Your interpersonal skills are on point. You easily relate openly and comfortably with very diverse groups of people.
- You are resilient, rebounding from setbacks and adversity with both poise and ease.
- You are resourceful. You know how to secure and deploy resources both effectively and efficiently.
- You are trustworthy. You gain confidence and the trust of others through integrity and forthright honesty.

### What WE need for this role:

We need you to fill the role of **Young Moms Specialist: Childbirth and Post-Partum Specialist**. This is a **FULL TIME, NON-EXEMPT** position. You will wow us by masterfully performing the following key duties and responsibilities:

- Planning and facilitating groups for pregnant and parenting young people onsite and in school-based settings. This includes participant recruitment, space set-up and take-down and group facilitation.
- Providing one-on-one support to clients in the Individual Support Program on topics including but not limited to: financial literacy, finding safe and affordable housing, access to educational opportunities, education on child development and newborn care, and general support with parenting skills.
- Maintaining a client caseload as a Young Moms Specialist.



- Completing program tracking forms, client intake and assessment forms and other agency required documentation and reports as assigned.
- Monitoring and tracking programming outcomes, outputs and other information needed to document agency impact.
- Staying current on trends and best practices related to pregnant or parenting young people.

#### **To be successful in this role, WE'LL need YOU to**

- Possess a Bachelor's Degree or equivalent experience of 6 years or more in human service field and/or working with families with young children.
- Have two or more years of caregiving experience with infants, birth to six years or young caregivers.
- Child Birth Educator Certification or agree to obtain certification
- Have demonstrated experience planning, implementing and facilitating groups.
- Have experience working with diverse populations.
- Preferably have lactation experience.
- Demonstrate exceptional interpersonal, communication and relationship building skills.
- Pass all required criminal history background checks.
- Adhere to our Guiding Principles, Mission, Core Competencies and Confidentiality Policy.
- Maintain a valid driver's license and automobile insurance.

#### **How WE'LL make it worth YOUR while**

- We will pay you an annual salary between \$38,000-42,000 depending on experience.
- We will pay for your individual health, dental, short/long-term disability and life insurance, if eligible.
- We will give you paid time off that is flexible and meets your needs with our Responsible Time Off Policy.
- We'll pay you for our nine agency holidays and two additional personal holidays to be used at your discretion.
- We will support your mental and emotional health with an Employee Assistance Program as well as a \$300 wellness reimbursement.
- We will support and invest in your professional development through \$300 towards trainings or education of your choice, as well as up to 60% tuition reimbursement.
- We will support the growth of your family with 12 weeks paid parental leave, and a flexible work environment that accommodates you and your family.
- We understand that you have commitments outside of the workplace, and we will do our very best to offer you flexibility in your work schedule. This includes time off to practice civic engagement and vote in all local, state and national elections.
- We will provide you with an amazing work environment where you will get to make a difference every day.

*The YWRC strongly encourages members of traditionally underrepresented communities to apply, including people of color, LGBTQ+ people, gender-nonconforming people, individuals with disabilities, veterans, and people who speak a language in addition to English*